# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

 2015-16

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

 Sai Shyam College of Education

1.1 Name of the Institution

Regd. Office: 27,

 1.2 Address Line 1

Old Mohinder Nagar,

 Address Line 2

Canal Road, Jammu

 City/Town

J & K

 State

200016

 Pin Code

usha.tickoo@yahoo.co.in

 Institution e-mail address

09419197037

 Contact Nos.

Dr. Usha Tickoo

 Name of the Head of the Institution:

0191-2644319

 Tel. No. with STD Code:

09419197037

Mobile:

Ms. Rajinder Kour

Name of the IQAC Co-ordinator:

08716080470

Mobile:

usha.tickoo@yahoo.co.in

 IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

 **OR**

1.4 **NAAC Executive Committee No. & Date:**

EC(SC)/06/RAR/065 dated 01-05-2015

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.saishyameducationalsociety.com

1.5 Website address:

www.saishyameducationalsociety.com/AQAR2015-16.docx

Web-link of the AQAR:

 For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B | 2.18 | 2008 | 5 Yrs |
| 2 | 2nd Cycle | B | 2.82 | 2015 | 5 Yrs |
| 3 | 3rd Cycle |       |       |       |       |
| 4 | 4th Cycle |       |       |       |       |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25/03/2009

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_\_\_\_\_\_\_\_\_\_\_NA\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
2. AQAR\_\_\_\_\_\_\_\_\_\_\_\_NA\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
3. AQAR\_\_\_\_\_\_\_\_\_\_\_\_NA\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)
4. AQAR\_\_\_\_\_\_\_\_\_\_\_\_NA\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

 University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

 Autonomous college of UGC Yes No

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

 Type of Institution Co-education Men Women

 Urban Rural Tribal

 Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

 Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management



Others (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

University of Jammu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

 Autonomy by State/Central Govt. / University

 University with Potential for Excellence UGC-CPE

 DST Star Scheme UGC-CE

 UGC-Special Assistance Programme DST-FIST

 UGC-Innovative PG programmes Any other (*Specify*)

 UGC-COP Programmes

 **2. IQAC Composition and Activities**

05

2.1 No. of Teachers

 05

2.2 No. of Administrative/Technical staff

 22

2.3 No. of students

2.4 No. of Management representatives

 03

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

 05

 community representatives

2.7 No. of Employers/ Industrialists

 02

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 01

2.11 No. of meetings with various stakeholders: No. Faculty

03

02

01

 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

 If yes, mention the amount

2.13Seminars and Conferences (only quality related)

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

2

1

 Total Nos. International National State Institution Level

“A Socio-Economic Perspective on Scheduled Caste Women in India: Issues & Concepts”

 (ii) Themes

2.14 Significant Activities and contributions made by IQAC

Due to the change in the period of B.Ed. Course from 1yr to 2yrs, there was total change in Curriculum. IQAC arranged all the Sessional & Internship activities that had to be taken care of during each semester. Organizing visits to different places, conducting Seminars, Workshops and lectures by educationists was handled by IQAC of the College.

2.15 Plan of Action by IQAC/Outcome

 The plan of action chalked out by the IQAC in the beginning of the year towards quality

 enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| Drawing a draft of activities both academic & non-academic as per 2yrs B.Ed. Course | Students successfully worked for completion of Sessional & Internship activities which were appreciated by the experts from University. |

 *\* Attach the Academic Calendar of the year as Annexure.* (Annexure attached – A )

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

 Provide the details of the action taken

The AQAR was placed in the Management meeting of the college. The members took note of certain major activities to be undertaken which were not already carried on, in order to ensure the qualitative improvement of the Institution. The major hurdle identified for lackness was drastic downfall of admission for the session 2015-16.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD |       |       |       |       |
| PG |       |       |       |       |
| UG | 01 |       |       |       |
| PG Diploma |       |       |       |       |
| Advanced Diploma |       |       |       |       |
| Diploma |       |       |       |       |
| Certificate |       |       |       |       |
| Others |       |       |       |       |
| **Total** | 01 |       |       |       |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |       |       |       |       |
| Innovative |       |  |       |       |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 4 Semesters |  |       |       |
| Trimester |       |
| Annual |       |

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

 ***(On all aspects)***

 Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi got revised in view of shift from one year course to two years as per NCTE norms.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 05 |       |       |       |  |

2.1 Total No. of permanent faculty

01

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
|     |     |     |     |     |     |     |     |     |     |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

02

01

01

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops |        |   |  |
| Presented papers |  | 02 | 01 |
| Resource Persons |        | 01  | 01 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Focus was on enabling Pupil Teacher to work and teach in close coordination with students of the Experimental School of the Institution, under Internship programme Sessional Work was introduced in each subject which helped pupil teachers to understand practical aspect of content. Conducting Seminar, quiz and community activity became the part of teaching learning process.

2.7 Total No. of actual teaching days

170 days

 during this academic year

2.8 Examination/ Evaluation Reforms initiated by

NA

 the Institution (for example: Open Book Examination, Bar Coding,

 Double Valuation, Photocopy, Online Multiple Choice Questions)

02

02

02

2.9 No. of faculty members involved in curriculum

 restructuring/revision/syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

85%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

 distribution of pass percentage :

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction % | I % | II % | III % | Pass % |
| B.Ed. | 18 |       | 60% | 30% | 10% | 75% |
|       |       |       |       |       |       |       |
|       |       |       |       |       |       |       |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC conducts regular Sessions with students & ensures the effective implementation of Class & Field Work. Steps are also taken to guide the students wherever they need it. It conducts Seminars, extension lectures and field trips for students.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of facultybenefitted* |
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme |  -     |
| HRD programmes |  -    |
| Orientation programmes | 2 |
| Faculty exchange programme | 3 |
| Staff training conducted by the university | 2 |
| Staff training conducted by other institutions | 2 |
| Summer / Winter schools, Workshops, etc. | 4 |
| Others | 1 |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 06 | Nil | Nil | 04 |
| Technical Staff | 05 |       | Nil | 02 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Action Research was conducted by Students individually in Sai Shyam Experimental School.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals |  |  |  |
| Non-Peer Review Journals |  |  |  |
| e-Journals |  |  |  |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications:

 Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects |       |       |       |       |
| Minor Projects |       |       |       |       |
| Interdisciplinary Projects |       |       |       |       |
| Industry sponsored |       |       |       |       |
| Projects sponsored by the University/ College |       |       |       |       |
| Students research projects*(other than compulsory by the University)* |       |       |       |       |
| Any other(Specify) |       |       |       |       |
| Total |       |       |       |       |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

03

02

Nil

 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

 UGC-SAP CAS DST-FIST

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

 INSPIRE CE Any Other (specify)

NA

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number |   |  01 |   |   |   |
| Sponsoring agencies |   |  ICSSR, New Delhi |   |   |   |

 3.11 No. of conferences

 organized by the Institution

01

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

0.10

-

 From Funding agency From Management of University/College

 Total

0.10

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied |  |
| Granted |  |
| International | Applied |  |
| Granted |  |
| Commercialised | Applied |  |
| Granted |  |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  |  |  |  |  |  |  |

 Of the institute in the year

3.18 No. of faculty from the Institution

 who are Ph. D. Guides

 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

 JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

25

 University level State level

 National level International level

3.22 No. of students participated in NCC events:

 University level State level

 National level International level

3.23 No. of Awards won in NSS:

 University level State level

 National level International level

3.24 No. of Awards won in NCC:

 University level State level

 National level International level

3.25 No. of Extension activities organized

3

-

 University forum College forum

1

2

-

 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Lectures were organized on Disaster Management with the help of NGO’s.
* Swachta “Pakhwada” was observed by conducting panel discussions and conducting “Safai Abhaiyan” within the institution.
* Seminar was conducted in Panchayat Ghar on the topic “Beti Bacho Beti Padoo”.
* Yoga camp in collaboration with Bharti Yog Sansthan, Jammu, was organized in the college campus.
* Placement awareness programme was organized in collaboration with “UDAAN”.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 10 Kanals |       |  |       |
| Class rooms | 06 |       |  |       |
| Laboratories | 05 |       |  |       |
| Seminar Halls | 02 |       |  |       |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 02 |       |  |       |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 0.24 Lcs |       |  |       |
| Others |       |       |  |       |

4.2 Computerization of administration and library

Library is fully digital and computerised

4.3 Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Newly added | Total |
| No. | Value | No. | Value | No. | Value |
| Text Books | 3400 | 10,20,000.00 | 40 | 10,000.00 | 3440 | 10,30,000.00 |
| Reference Books | 650 | 1,95,000.00 |  |  | 650 | 1,95,000.00 |
| e-Books |  |  |  |  |  |  |
| Journals | 07 | 8,000.00 |  |  | 07 | 8,000.00 |
| e-Journals |  |  |  |  |  |  |
| Digital Database | 01 |  |  |  |  |  |
| CD & Video | 15 | 4500.00 |  |  | 15 | 450.00 |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 20 | 02 | 03 | 02 | 02 | 01 |  |  |
| Added | 02 |  |  |  |  |  |  |  |
| Total | 22 |  |  |  |  |  |  |  |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

 upgradation (Networking, e-Governance etc.)

Training given to pupil teachers and Teachers for the use of Internet and Smart Classes for study material and teaching respectively.

4.6 Amount spent on maintenance in lakhs :

0.11 Lacs

 i) ICT

0.10 Lacs

 ii) Campus Infrastructure and facilities

0.12 Lacs

 iii) Equipments

-

 iv) Others

0.33 Lacs

 **Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducts awareness programmes for students to make them aware about the different activities that lead to student support. For the holistic development of the students, our college makes necessary efforts and provides necessary support depending on the nature and extent of problems confronting the students. Professional and academic advice is given to the students during the orientation programme. For enabling the students to compete for the jobs, self-employment schemes and entrepreneurship awareness camps are organized by our college. A good number of our non-local students get the Govt. Job. There is record about the pass outs having qualified NET/SLET or central / State services on the whole but many meritorious students as per our information through college alumni have got good jobs in Govt. and State departments. We call an annual meeting of Alumni every year in which the ideas and views of alumni are exchanged.

5.2 Efforts made by the institution for tracking the progression

All efforts are made through curricular & Co-curricular activities to enable students to positively move forward. Through Internship programme this has become possible & the growth has been visible.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 17 | 4 | - | - |

5.3 (a) Total Number of students

 (b) No. of students outside the state

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
|  |  |

|  |  |
| --- | --- |
| No | % |
|  |  |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
|       |    |    |     |       |       |     |    |    |     |       |      |

Demand ratio       Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

 No. of students beneficiaries

5.5 No. of students qualified in these examinations

1

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

2

5.6 Details of student counselling and career guidance

Counselling Cell of the College conducts counselling regarding the choice of institution for Pupil Teacher to serve, lectures are arranged for career guidance.

6

 No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 01 | 15 | 3 | 2 |

5.8 Details of gender sensitization programmes

Seminar was conducted for “Beti Bachoo Beti Padoo” at the office of Municipality Marh Block, Jammu

5.9 Students Activities

 5.9.1 No. of students participated in Sports, Games and other events

 State/ University level National level International level

 No. of students participated in cultural events

3

 State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

 Sports : State/ University level National level International level

 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  | 2 |       |
| Financial support from government | 1 |       |
| Financial support from other sources | - |       |
| Number of students who received International/ National recognitions | - |       |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

01

Exhibition: State/ University level National level International level

5

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

VISION:- The Sai Shyam College of Education is committed to upgrade the knowledge & skill, top ameliorate over all personality of youth, to increase job Prospects by providing latest Professional & Quality Education by using latest tools of Education, to achieve excellence & continual improvement in all fields of Education, by providing career and placement excellence to students.

Mission:- The mission of the Sai Shyam College of Education is to uplift the society by brining awareness among men and women folk and to deepen the understanding of the Students about the greater purpose of life and instill in them the value of self esteem and self reliance.

6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Conducted workshop for teachers in view of introduction of 2 yrs B.Ed. Course.

6.3.2 Teaching and Learning

Invited experts to discuss in length the changed curriculum for 2 yrs B.Ed. Course.

Conducted workshop in the College to train Teacher educators in Sessional and internship activities

6.3.3 Examination and Evaluation

Brought changes in internal assessment in view of semester system introduced in B.Ed.

6.3.4 Research and Development

Conducted lecture on importance of Action Research in Education.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Provided students more access to internet and use of Smart Classes.

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

College had surplus staff as there was very admission for the session 2015-17.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admission for the course of the degree of Bachelor of Education extends over a period of 2 academic yrs, having 04 semesters. Admission process for the non-government B.Ed. Colleges is conducted by the University of Jammu through ONLINE Counselling. The list of allotted students on the basis of intake capacity is sent to the college for further process of admission.

|  |  |
| --- | --- |
| Teaching |  Life Insurance |
| Non teaching | CPF |
| Students | Scholarship |

6.4 Welfare schemes for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes |       |       |       |
| Administrative |       |       |       |       |

6.8 Does the University/ Autonomous College declares results within 30 days?

 For UG Programmes Yes No

 For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

 The B.Ed. Course is now for two years wherein external exams & conducted after each semester. The activities for internal assessment are varied which include two tests, Seminars, visits to a number of Educational Institutions & activities under Sessional.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

 No major step is taken to provide autonomy by the University. The Internal Assessment marks are also given under the supervision of University people through ACC committee.

6.11 Activities and support from the Alumni Association

 Every year the college conducts Alumni Meet & ensures the participation of pass out students from different states of India. The Alumni has helped the college in the Admission of Students and feedback on the performance of the college.

6.12 Activities and support from the Parent – Teacher Association

 The Association has helped the college to conduct a number of community based programmes and have also provided feedback on our performance.

6.13 Development programmes for support staff

 Financial help in the shape of lone, etc. is being provided.

6.14 Initiatives taken by the institution to make the campus eco-friendly

 Plantation drives are conducted & care is taken to keep the campus clean and pollution free. This is ensured by the help of Chinar Environmental Club of the College.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 functioning of the institution. Give details.

 Constructivist approach is used in teaching – learning process. Interaction sessions are arranged with experts in the field of education.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

 beginning of the year

 All the activities in Action Taken Report have been carried on phase wise.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. **Title of the Practice**

Inculcation of Moral & Ethical / Spiritual vales through the Art of value Development and Living.

1. **Need for the Practice**

At present when social, moral, cultural and spiritual values are disintegrating, when religion is losing its hold, when power and knowledge are being misused for vested interests, when nations do not trust on one another, when black marketing, corruption, barbarism, indiscipline, violence are fast spreading, it is essential that education promotes individual and social welfare, love, peace, goodwill and understanding.

The tensions and worries at present time is mainly due to the fact that knowledge has increased but morality has lagged behind. It is the task of education to develop, preach and practice social, moral and spiritual values, as these values are the greatest unifying force in the lives of mankind.

1. **Objective of the Practices**
2. To ensure punctuality and discipline among pupil teachers.
3. To develop a sense of oneness and a belonging to the social system to which they belong.
4. To enable to develop self-confidence, as students come forward and talk about various social and National issues in front of the gathering.
5. To develop respect for elders & affection towards fellow beings.
6. Make people sensitive towards human sufferings and evils.

**THE PRACTICE**

1. Morning Assembly
2. Yoga Classes
3. Organizing/Participating in programmes in collaboration with VKM (I)

 related to inculcating moral ethical & spiritual values.

**Impact of the practice**

Both the practices that the college undergoes have been readily welcomed by the students community in every session. We had observed a tendency among the students to come late in the morning, which was immediately curbed due to this practice. It has also enabled us to highlight certain important issues in day to day working of the institutions and resolve them with the help of students. The impact of the practice is as follows:

I. Sense of Leadership

 Such practices developed a sense of leadership among the students. The students start becoming more responsible and reliable.

 II. Feeling of oneness

The students admitted to our college are from various states, speak different languages and profess different religions. Being a co-educational institution we have both boys and girl students. The class is heterogeneous viz-a-viz age of the students. All these diversities many a times create certain adjustment problems among the students. But, we have observed that this ‘practice’ has enabled the students to bind themselves in unity. After undergoing these practices students feel a sense of oneness among themselves.

1. Developing Moral and Ethical Values

 We can mould the students in a positive way with the values of Humanity, Self Respect, Respect for Others, Honesty, Goodwill for all, peace and tolerance, non-violence, sympathy and service for well being etc.

IV. Develop religious and secular values

 It has enabled the students to develop values like truth, beauty, goodness, sympathy, good manners and good citizenship, which are all common in all religions. Students are helped to analyze mind, thought and spirit and believe in the peace and Ahimsa. Development of such values decrease tension and bring order in life, resulting in satisfaction and a sense of fulfillment in one’s life.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

 NSS students of the college along with Chinar Environmental Club conducts on & off campus Environmental awareness programmes to convey the importance of protecting our environment from further degradation.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**College Strength**

1. Professionally qualified and dedicated staff
2. Reputed and educated Management
3. College provides concession to the needy students and also provides financial and travelling grants to the teachers who participate in the conferences and seminars.
4. The College has highly sophisticated and latest technologies like Video Cassettes, Computers, Internet, English Lab, Projectors, OHP’s & Smart Class facilities.
5. The College conducts programmes for the development of its surrounding areas. It provides non-formal vocational education for SC/ST population.
6. The college has a number of clubs and associations which provide opportunities for development of talent as well as whole some recreational activities.

**Weaknesses**

 The increasing tendency to remain irregular among students has had its impact in J&K State too, resulting in lack of continuous contact with the teachers and college activities hence the system fails to provide motivation encouragement and feedback to such learners.

**Opportunities**

1. Competent and qualified teachers/academics of the college can be utilized by University of Jammu in developing the courses & programmes of the B.Ed. classes. But they are not given any opportunity which is indeed wastage of human resource.
2. To start M.Ed. and other relevant teacher training programmes.
3. To get permanent affiliation with University of Jammu

**Threats**

1. In J&K State B.Ed. is not essential for the appointment of the teacher, both in Govt. & Non-Govt. sectors hence the number of local aspirants is less. Moreover the inflow of students from outside the state has also dwindled resulting in decrease in enrolment of students. It poses a threat of closure to B.Ed. colleges in J&K State.
2. Insecurity due to non-permanent affiliation to institution by the University of Jammu.

8. **Plans of institution for next year**

1. To start four year Integrated Teacher Education Programme.
2. Use various ways & Means to improve the admission of students which is must for running successfully the institution.

*Name Ms. Rajinder Kour Name: Dr. Usha Tickoo*

*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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**Annexure I**

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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 **Annexure - A**

**Academic Calendar 2015-16**

**Semester –I**

1. Commencement of Class work 21-09-2015
2. Internal Test – I 16-10-2015 to 21-10-2015
3. School Internship & Seminar / Tutorials etc 02-11-2015 to 30-11-2015

Includes:

Visit cum Observation to:-

1. Anganwadi (Neighbouring Centre) 2 days
2. Nursery School (Observation of 5 Lessons) 2 days
3. DIET (Seven Wings) 2 days
4. Innovative Centre (Pry. & M. School) 2 days
5. Pry. School (Observation of 5 Lessons) 2 days
6. Middle School 2 days
7. Internal Test 01-12-2015 to 7-12-2015
8. External Evaluation of Internship

& Internal Assessment by ACC 15-12-2015 to 24-12-2015

1. Preparatory Holidays 25-12-2015 to 31-12-2015
2. Final Examination 01-01-2016 to 11-01-2016

**Semester –II**

1. Commencement of Class work 12-01-2016
2. Internal Test – I 15-02-2016 to 22-02-2016
3. School Internship – II INT 2 28-03-2016 to 20-04-2016

Visit cum Observation to:-

1. High School (Observation of 8 Lessons) 4 days
2. Higher Secondary School (Observation of 5 Lessons) 4 days
3. SIE (Seven Branches) (Observation of 2 Lessons) 2 days
4. Innovative Centre 2 days
5. Internal Test - II 09-05-2016 to 14-05-2016
6. External Evaluation of Internship

& Internal Assessment by ACC 23-05-2016 to 29-05-2016

1. Preparatory Holidays 30-05-2016 to 04-06-2016
2. Final Examination 05-06-2016 to 15-06-2016